

Dear CHACU Colleagues –

Allen College is very excited to host the 2022 fall meeting after a two-year absence of an in-person fall meeting. The enclosed agenda, still tentative at this point, highlights a great meeting planned. Just a reminder, those who are not attending in-person may still join the meeting virtually. The meeting rooms at Allen College are equipped to provide good audio/video quality for anyone participating online. Zoom meeting links will be distributed prior to the meeting.

For those who are planning on attending in-person, here is the information to assist you in booking your travel arrangements. A book of rooms is available at the Courtyard by Marriott Hotel in Waterloo. The room rate is \$104/night plus applicable taxes. Please click on this link to book your room and get the promotional rate: [Courtyard by Marriott Reservation Link](#). The cutoff date for the room reservation at this discounted rate is September 4, 2022. The Courtyard is a very unique hotel, it is a converted John Deere (tractor) foundry building. The foundry was used to mass produce parts and pieces for tractor assembly. The hotel retains many architectural features of the foundry and is a remarkable hotel. This is the hotel that Allen College housed their HLC reaffirmation team at in 2018 and the team chair said it was the best hotel she had ever stayed in. Here is a link to the hotel: <https://www.marriott.com/en-us/hotels/alcyc-courtyard-waterloo-cedar-falls/overview/>

Waterloo does have a regional airport but only provides shuttle service back and forth between Chicago O'Hare two times per day. The airline is American Eagle (American Airlines). The Waterloo airport is less than a 10-minute drive to hotel. Typically, flights into Waterloo are more expensive than flights coming into Cedar Rapids. The Eastern Iowa Airport (Cedar Rapids) has many more choices for flights and providers. It is approximately an hour drive to the hotel.

A Google Docs spreadsheet has been started and everyone attending in-person is asked to fill in the information so we can make ground transportation arrangements both Sunday and Tuesday. Some flight time examples are provided below. When your flights have been booked, please [click on this link](#) to add your flight information so we can coordinate airport transportation.

Dinner accommodations have been made for both Sunday and Monday evenings. On Sunday, a 6 p.m. reservation has been made at George's Local. This is casual dining restaurant that is located in an old-time service station which has been renovated into a restaurant. The menu may be found here: <https://www.georgeslocal.com/>

On Monday evening, a 6 p.m. reservation has been made at the Montage, an upscale restaurant offering global inspired American fare. The Montage is located in downtown Cedar Falls and is less than one block from the Cedar River walk. Weather permitting, everyone is encouraged to take a short walk and enjoy an Iowa fall evening. The menu may be found here: <https://montage-cf.com/>

A light continental breakfast will be provided at Allen College both Monday and Tuesday morning. Coffee and water service will be available throughout the meeting and an afternoon snack will be available on Monday. Lunch will be provided on Monday and a box lunch will be available on Tuesday for anyone wishing to “grab and go” back to the airport. Jared will coordinate ordering the box lunches with the attendees on Monday of the meeting. Anyone who is attending in-person and has a special dietary need, please email Jared ([jared.seliger@allencollege.edu](mailto:jared.seliger@allencollege.edu)) so we can accommodate any requests.

Finally, if there are any questions about the travel or hotel accommodations, please reach out to Jared for any clarification. Thank you so much and we look forward to seeing everyone in Iowa in October!

**Waterloo Regional Airport (airport code: ALO) \*flight info is as of 8/5/2022**

Sunday, October 2

(note, ALO only flies shuttle service back and forth to Chicago O’Hare ORD)

American Airlines (operating as American Eagle) flight 3531  
Depart ORD at 10:15 a.m.  
Arrive ALO at 11:30 a.m.

American Airlines (operating as American Eagle) flight 3671  
Depart ORD at 5 p.m.  
Arrive ALO at 6:10 p.m. (we are planning dinner at 6 p.m. on Sunday)

Tuesday, October 4

American Airlines (operating as American Eagle) flight 3848  
Depart ALO at 7 a.m.  
Arrive ORD at 8:13 a.m.

\*there are no other flights out of Waterloo on October 4

**Eastern Iowa Airport, Cedar Rapids, Iowa (airport code: CID) \*flight info is as of 8/5/2022**

Sunday, October 2

(note, CID has multiple destinations they fly to like Charlotte and Dallas but the only examples are from Chicago O’Hare ORD)

American Airlines (operating as American Eagle) flight 3661  
Depart ORD at 9:51 a.m.  
Arrive CID at 10:56 a.m.

American Airlines (operating as American Eagle) flight 3593  
Depart ORD at 1:27 p.m.  
Arrive CID at 2:36 p.m.

United (no flight number yet)  
Depart ORD at 8:50 a.m.  
Arrive CID at 9:57 a.m.

United (operating as United Express) flight 3637  
Depart ORD at 12:53 p.m.  
Arrive CID at 2:07 p.m.

United (operating as United Express) flight 5289  
Depart ORD at 2:28 p.m.  
Arrive CID at 3:41 p.m.

Tuesday, October 4

American Airlines (operating as American Eagle) flight 3538  
Depart CID at 3:04 p.m.  
Arrive ORD at 4:17 p.m.

United (operating as United Express) flight 3860  
Depart CID at 3:00 p.m.  
Arrive ORD at 4:15 p.m.

United (operating as United Express) flight 4659  
Depart CID at 5:24 p.m.  
Arrive ORD at 6:44 p.m.